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## **COMPLIANCE REGISTER FOR OPENING OF BIDS** **TENDER OPENING PROCEDURE**

**To ensure accountability, responsibility and transparency that the following tender opening process will apply:**


1. The following people will form a Tender Receipt Committee:
  - Project Manager
  - Committee Officer
  - Procurement Officer
  - Risk and Audit Management
2. It is the responsibility of the Committee Officer to ensure that invitations to attend the Opening of the Tender meeting are sent out immediately after the Bid Specification Committee has advised of the closing date of the Bid via an emailed calendar request.
3. The Tender Receipt Committee must open and witness tenders, and undertake the following tasks in respect of each tender exercise:
  - The time, date and number of bids received must be stated by all Tender Receipt Committee members in the receipt form below.
  - Bidders that attend the tender opening meeting must also sign the form confirming the number of bids received.
  - All bid documents must be stamped to be received on time, at the tender opening meeting.
  - The witnessed and opened tender documents must be taken by SCMU and be stored securely under lock and key at all times.
4. The Committee Officer will keep the Tender Opening Form and file it as part of the audit trail for Procurement.
5. Tenders that are received after the time and date specified on the Tender Opening Form for whatever reason must be held separately and remain unopened, and the Supply Chain Manager informed immediately that a late tender has been received. Any late tenders must all be treated equally with regards to their refusal.



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POP NUMBER: POP 05 /2019- APPOINTMENT OF A PANEL OF PROFESSIONAL PROPERTY VALUERS TO CONDUCT PROPERTY VALUATIONS FOR THE DETERMINATION OF THE FOLLOWING: MARKET VALUE, RENTAL VALUE, REPLACEMENT VALUE, INVESTMENT ANALYSIS, INSURANCE VALUE, HIGHEST AND BEST USE ANALYSIS, PROPERTY MARKET RESEARCH AND VALUATION OF SPECIALISED PROPERTIES FOR THE CITY OF JOBURG PROPERTY COMPANY FOR A PERIOD OF 3 YEARS.

**ATTENDANCE REGISTER FOR TENDER CLOSING**

Tenders opened in the presence of:		
<b>Names</b>	1. Nandli Zondo	2.
<b>Designation</b>	SUPPLY CHAIN SPECIALIST	RISK AND AUDIT MANAGEMENT
<b>Departments</b>	SCM	
<b>Signatures</b>		
<b>Dates</b>	29/3/2019	
<b>Number of Bids Received</b>	28 twenty eight.	



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ATTENDANCE REGISTER FOR TENDER CLOSING

Tenders opened in the presence of:		
Names	3. <i>Thapiso Serome</i>	4. <i>Neil Greener</i>
Designation	<i>SCM Officer</i>	<i>AM: Asset Management</i>
Departments	<i>SCM</i>	<i>Asset Management</i>
Signatures	<i>[Signature]</i>	<i>[Signature]</i>
Dates	<i>29/03/2019</i>	<i>29/03/2019</i>
Number of Bids Received	<i>28 (twenty Eight)</i>	<i>28 (twenty eight)</i>



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**ATTENDANCE REGISTER FOR TENDER CLOSING**

Tenders opened in the presence of:		
Names of representatives/ Company Name	1.	2.
Date & Signature		
Contact no & Email		
Number of Bids Received		
Signature		



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**ATTENDANCE REGISTER FOR TENDER CLOSING**

Tenders opened in the presence of:		
Names of representatives/ Company Name	3.	4.
Date & Signature		
Contact no & Email		
Number of Bids Received		
Signature		





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NO.	NAMES OF BIDDERS
1.	Black Dot Property Consultants (Pty) Ltd.
2.	Massel Property Services (Pty) Ltd.
3.	Modi-Res Valuers CC. T/A. Modibesi Valuation CC.
4.	Manna Holdings (Pty) Ltd.
5.	Primeval Properties (Pty) Ltd.
6.	Clifton Mansions Real Estate CC.
7.	MM Real Estate Group (Pty) Ltd.
8.	DDP Holdings (Pty) Ltd.
9.	Abakun Property Valuation (Pty) Ltd.
10.	Van Wyk " (Pty) Ltd.
11.	Makgallga Property Valuation (Pty) Ltd.

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NO.	NAMES OF BIDDERS
12.	Griffiths Valuations.
13.	Martini Property Valuers. (Pty) Ltd.
14.	A and S and Property Group. (Pty) Ltd.
15.	SC Bokhorst Valuation Services (Pty) Ltd.
16.	Endersby & Co. Property Appraisals (Pty) Ltd.
17.	Swara Holdings.
18.	Lawrence Peter. Young.
19.	Uniquenco Properties (Pty) Ltd.
20.	Spectrum Valuations & Asset Solutions (Pty) Ltd.
21.	Bogope Investments.

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NO.	NAMES OF BIDDERS
22.	Enterprises University of Pretoria (Pty) Ltd.
23.	Intendo Property Group (Pty) Ltd
24.	Kgolofelo Property Services.
25.	Samuel Properties CC.
26.	Ace Valuers. (Pty) Ltd.
27.	Fair Property Valuations (Pty) Ltd.
28.	<del>Mokgosi</del> Mogbalakwena. Valuers. (Pty) Ltd.
29.	
30.	
31.	





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NO.	NAMES OF BIDDERS
32.	
33.	
34.	
35.	
36.	
37.	
38.	
39.	
40.	
41.	





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NO.	NAMES OF BIDDERS
42.	
43.	
44.	
45.	
46.	
47.	
48.	
49.	
50.	
51.	



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NO.	NAMES OF BIDDERS
52.	
53.	
54.	
55.	
56.	
57.	
58.	
59.	
60.	
61.	

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NO.	NAMES OF BIDDERS
62.	
63.	
64.	
65.	
66.	
67.	
68.	
69.	
70.	
71.	



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NO.	NAMES OF BIDDERS
72.	
73.	
74.	
75.	
76.	
77.	
78.	
79.	
80.	

Confirmed: SCMU: 

Confirmed: Project Manager: 

Confirmed: Risk and Audit: \_\_\_\_\_

