

COMPLIANCE REGISTER FOR OPENING OF BIDS/TENDER OPENING PROCEDURE

RFP02/2023FY/JPC

REQUEST FOR PUBLIC TENDER OF LEASING OF NEW EXECUTIVE MANAGEMENT, MIDDLE MANAGEMENT, AND ADMINISTRATOR LAPTOPS AND ACCESSORIES FOR TOOLS OF TRADE AT CITY OF JOBURG PROPERTY COMPANY SOC LTD FOR A PERIOD OF THREE (03) YEARS

- The following people will form a Tender Receipt Committee:
- Supply Chain Manager
- Committee Officer
- Procurement Officer
- N It is the responsibility of the Committee Officer to ensure that invitations to attend the Opening of the Tender meeting are sent out immediately after the Bid Specification Committee has advised of the closing date of the Bid via an emailed calendar request.
- The Tender Receipt Committee must open and witness tenders, and undertake the following tasks in respect of each tender exercise:

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- The time, date and number of bids received must be stated by all Tender Receipt Committee members in the receipt form below.
- Bidders that attend the tender opening meeting must also sign the form confirming the number of bids received
- All bid documents must be stamped to be received on time, at the tender opening meeting.
- The witnessed and opened tender documents must be taken by SCMU and be stored securely under lock and key at all times.
- 4. The Committee Officer will keep the Tender Opening Form and file it as part of the audit trail for Procurement.
- Ġ Tenders that are received after the time and date specified on the Tender Opening Form for whatever reason must be held separately all be treated equally with regards to their refusal and remain unopened, and the Supply Chain Manager informed immediately that a late tender has been received. Any late tenders must



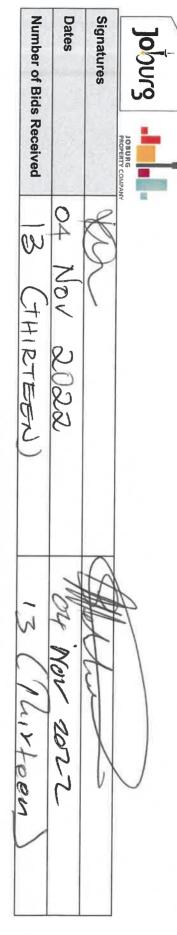
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ATTENDANCE REGISTER FOR TENDER CLOSING

	Tenders op	Tenders opened in the presence of:
Names	1. /Sh spill Sexame	2. / Suting March
Designation	SUPPLY CHAIN SPECIALIST	CIALIST
Departments	SCM CM	N N N
Signatures	P	* /
Dates	OF /11/2092	CAN De La DEDZ
Number of Bids Received	13 (Minteen)	1

3. Kapmo 150 Magno 161 COMMITTEE OFFICER



ATTENDANCE REGISTER FOR BIDDERS

	Tenders opened in the presence of:
Names of representatives/ 1. Company Name	2.
Date & Signature	
Contact no & Email	
Number of Bids Received	
Signature	
	Tenders opened in the presence of:
Names of representatives/ 3. Company Name	3. 4.
Date & Signature	

Contact no & Email



Signature	Number of Bids Received
	Signature
	Signature

		Tenders opened in the presence of:
Names of representatives/ Company Name 5.	5.	ნ.
Date & Signature		
Contact no & Email		
Number of Bids Received		
Signature		

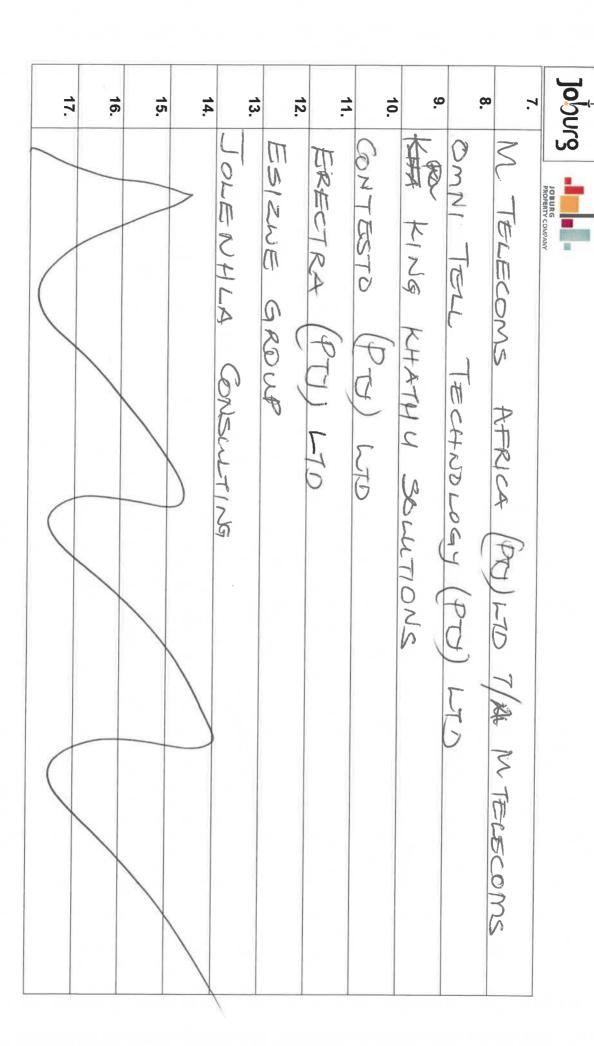
	Tenders opened in the presence of:
Names of representatives/ 7. Company Name	80
Date & Signature	
Contact no & Email	
Number of Bids Received	

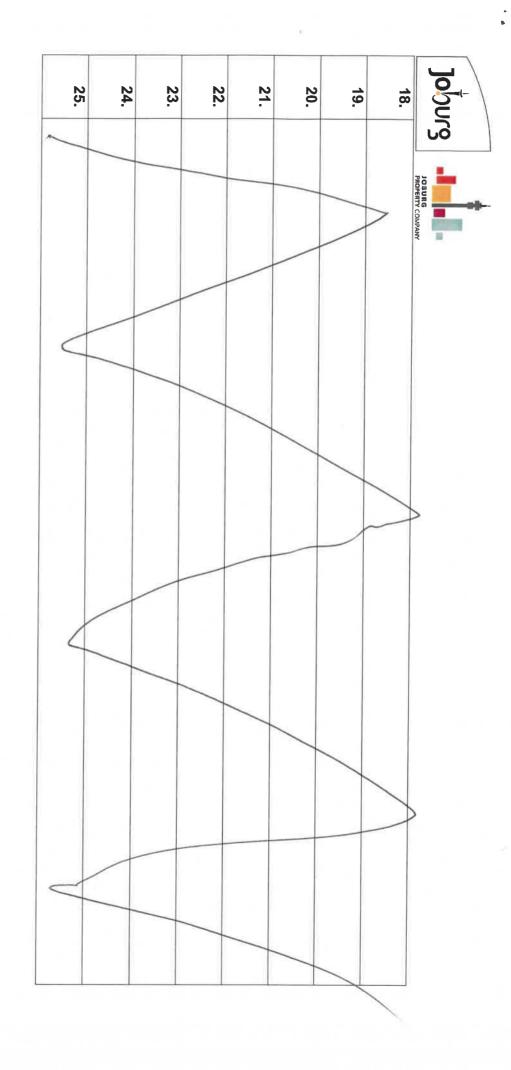


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y)	2	TERRY TRADING PROJECTS POULTO	Vo sts	MAKNA IT FECHNOLOGIES (PRY) US	LEGENDS IT (PM) LID	DESCRIPTION





Date: Friday, 04 November 2022

Confirmed: SCMU: